



Alaska Chapter
American Planning Association



**DRAFT AGENDA FOR PLANNING COMMISSIONER TRAINING
HOTEL CAPTAIN COOK, 939 WEST 5TH AVENUE, ANCHORAGE
NOVEMBER 17, 2009**

- 7:30 – 8:00 AM CONTINENTAL BREAKFAST
- 8:00 – 8:30 AM INTRODUCTION
Angela Chambers, AICP, President, Alaska Chapter APA
- 8:30 – 9:30 AM ROLE OF PLANNING COMMISSION
Toni Jones, Municipality of Anchorage, Planning & Zoning Commission Chair
- AS 29—Responsibilities in Boroughs, Cities & Home Rule Municipalities
Types of Planning and Land Use Decisions Required
Role of Plans and Regulations
Relationship with Assembly or City Council
- 9:30 – 10:00 AM ROBERTS RULES OF ORDER
William A. Green, Esq., Attorney at Law
- 10:00 – 10:15 AM BREAK
- 10:15 – 11:30 AM IMPORTANCE OF DOCUMENTATION
Donald W. McClintock III, Esq., Ashburn & Mason
- Meeting Records
Findings of Fact
- NOON – 1:00 PM LUNCH
George Cannelos, AICP; Former Federal Co-Director of the Denali Commission
- 1:30 – 3:30 PM ETHICS
John Hartel, Esq., City Attorney, City & Borough of Juneau
- Alaska Open Meetings Law
Conflicts of Interest
Ex Parte Communications
Other Local Ethics Ordinances
- 3:30 – 3:45 PM BREAK
- 3:45 – 5:00 PM PANEL DISCUSSION ON PC EFFECTIVENESS