

Alaska APA Chapter  
May 16, 2011 Board Meeting Notes

Roll Call/Confirm Quorum

*A quorum was established. In attendance: B. Sheinberg, M. Tuttell, C. Stern, L. Cummings, L. Kruer, P. Cotter, S. Cox and D. Duvorak. Guests include T. Jones.*

Approval of Minutes

*No April meeting minutes.*

Treasurer Report

*No treasurers report.*

Continuing Issues

*Certification Maintenance (CM): Laurie suggested that if the Chapter is going to pursue CM credits for the Alaska Planning Conference, we need to start talking about what package to get. Lauren reported that there may be a few opportunities to receive Law & Ethics credits. Laurie suggested that the Chapter try to organize at least two because the fee is \$100 minimum. Several planners are sitting for the May AICP exam and APA is expected to share the results soon.*

*Alaska Planning Conference: Lauren: Traditionally, the Chapter holds an annual Planning Commissioner (PC) training that attracts 50 - 60 people. Our relationship with AML makes it reasonable for us to put an event like this on. Catering, room rental, and AV equipment is all covered under our existing membership. We are proposing to hold a planning conference. On Sunday [November 6], we plan to hold an advanced PC training at an additional charge to registrants. Vic Fisher agreed to be the keynote speaker to kick off the conference. Instead of doing a banquet, we'll do a meet and greet with appetizers and cash bar. On Tuesday [November 8] morning, we'll plan a parliamentary procedure workshop. The conference will include sessions and mobile workshops. We are looking for cash and in-kind sponsorships. The next step is to distribute a session proposal form. Proposals will be due July 1st and final presentations will be due in September. Lauren called APA National for information about their online registration system which would allow us to accept credit cards. We need board members to outreach people to submit proposals since we have a lot of*

*sessions to fill. Tony: I am really excited about the new idea of adding an additional day and having different sessions. One of the things that's important for us as planners to keep in mind is that all of the planning that we do doesn't make a difference if we don't keep in mind the issue of implementation.*

#### *Chapter Minimum Standards*

*Maryellen reviewed new minimum draft standards.*

#### *Website Updates*

*The Chapter has been receiving requests to post job openings on our website. Sally: Wanted to add brownbag speakers on website.*

#### *Membership Survey*

*Exploring the option of another member survey to inform future services.*

#### **New Business**

#### **National Report**

*APA legislative webinar scheduled for the 26th. Some studies occurring involving a pilot program to study effectiveness of chapter responsiveness at other discipline conferences.*

#### **Regional Reports**

*Stephanie (Kenai Peninsula): Absent.*

*Sally (Anchorage): Last month we had a brownbag luncheon about planning in King Cove.*

*Joe Welliver(Mat-Su): Absent.*

*Patrick (Denali Borough/FNSB): FMATS has first open house this week. North Star Borough advertising RFP for their property towards Chena Hot Springs.*

*Dwayne (Rural): Been out of the office. Trying to get more communication going with other rural planners.*

*Barb (Southeast): Skagway is finishing their boat harbor update and is struggling with seasonal housing demand. Barb will be involved in training their PC members and assembly in July. Haines is working on new comp plan. Petersburg has an RFP out for a community branding exercise. Wrangell is working on a recreation plan. The League of American Bicyclists named Juneau a Bicycle Friendly Community. The Coastal Management Program was not reauthorized.*

*Lauren (Vice President): Rail project, community councils requesting plans.*

## Western Planner Report

*The final agenda for the Western Planning Conference is now available.*

## Member Comments

*None*

Next Scheduled Meeting: June 13, 2011